

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

SPECIAL MEETING
June 8, 2015

Subject to Commission Approval

The Special Meeting was called to order by Chairman Szymanski at 6:00 p.m. in the Parks and Recreation Office, 76 S. Main Street, East Windsor, CT.

PRESENT: Chairman Szymanski, Commissioners Bagdikian, Leach and Simpkins; Selectman Richards; Park Director Maltese and Mary Lou Morell from the Park Office.

ABSENT: One Commissioner vacancy

ESTABLISHMENT OF QUORUM:

A quorum was established as four commission members were present.

PUBLIC PARTICIPATION:

None

APPROVAL OF MINUTES:

MOTION: To APPROVE minutes of March 9, 2015 Regular Meeting as written.

Bagdikian moved/Simpkins seconded/VOTE: In Favor: Unanimous

OLD BUSINESS:

- a. BMX Skateboard Park

No Report

- b. East Windsor Dog Park

Park Director Maltese reported that the Dog Park reopened two weeks ago. The grounds were over seeded, reseeded in some areas and two new benches have been added.

The Doggie Dip event, held in May, brought in \$600 in net proceeds.

The fall Barktoberfest event will be held at East Windsor Park on Saturday, October 3, 2015.

OLD BUSINESS/ (continued):

- c. Disc Golf

No report.

NEW BUSINESS:

- a. Financial Accounts Review

Park Director Maltese stated that the third proposed budget goes to referendum Vote on Tuesday, June 9, 2015. The Department was cut \$4,000 from the Capital Purchases line item leaving \$1,000. This line item is for capital purchases under \$20,000. (Capital purchases \$20,000 and over are addressed in the Capital Improvements Budget). Items to be considered under the Department Capital Purchases line item are an AED for East Windsor Park, new signs for each of the Town's Parks to include the site address and the purchase of an electric fry-a-lator to replace the gas one in the Snack Bar at East Windsor Park.

Director Maltese feels East Windsor Park is in need of an AED, which was quoted at \$2,000 in 2014. All lifeguards are CPR/first aid/AED certified. Being that there are no funds in the Budget for this purchase, she will be looking for perhaps a corporate sponsor for the purchase.

If the Budget fails on June 9, 2015, the Department budget will be cut further and the remaining budget amounts will increase by 2%.

The commercial grade refrigerator in the Snack Bar at East Windsor Park is malfunctioning again and needs to be replaced. It was repaired twice last year and it does not make economic sense to continue with repairs. The expense will be taken out of Site Improvement as there are not sufficient funds in the Capital Purchase line item.

We are also considering the purchase of a new ice machine as the current machine cannot meet demand for both the Snack Bar and camp needs. We will work with Restaurant Equipment Paradise in East Hartford to get a pack deal to include the electric fry-a-lator.

MOTION: To ACCEPT the Financial Accounts Review as presented.

Leach moved/Simpkins seconded/VOTE: In Favor: Unanimous

b. East Windsor Park – Pond Dredging

Park Director Maltese stated that Environmental Services created an access road to the feeder pond and were able to reach out about 60' to remove siltation. The removed siltation was deposited on the Kogut property. At the present time the feeder stream will be untouched. In addition to the feeder pond project, there were sufficient funds available to remove sediment from the base of the raft area in the big pond to allow for greater depth for the diving board and slide entry area and in the out flow gate area. All this should help with the water quality in the Reservoir. The \$40,000 used for this work was the remainder of the money the Town received from the Walmart mitigation project.

MOTION: To ACCEPT Pond Dredging report as presented.

Bagdikian moved/Leach seconded/VOTE: In Favor: Unanimous

c. Park Director's Report

Park Director Maltese informed the Commissioners that the Summer Fund Camp begins on Monday, July 29th; Hoops Basketball Camp and Cheerleading Camp start on Monday, June 22, 2015.

A free Summer Meals program is anticipated to launch on Monday, June 22, 2015 at the Town Hall Annex. We are just waiting on final approval. The program is available for children 18 years old and younger. There is no registration or questions asked. The target is to serve 20 lunches a day. This program is sponsored by the EW Hunger Action Team, CRT and End Hunger CT with funding from FoodShare. Looking at ways to have site in Broad Brook next year.

Summer Staff Orientation is to be held 6/10/15-This season all employees are required to have direct deposit. They also participated in new processes of fingerprinting and background checks with the assistance of the East Windsor Police Department.

East Windsor Park is scheduled to open 6/6/15 for Lifeguard training only, and will be open for weekends only beginning 6/7/15 for swimming. Will be open daily beginning June 22nd.

CIT Orientation will take place at EW Middle School for those enrolled in this year CIT Program. This is for students ages 13-15 with an interested in becoming a camp counselor. Camp College will be held June 7th for ALL camp staff and 2 staff members will receive epi-pen certification.

The website and Facebook page are being regularly updated and are our major communication tool with the public. Working on promoting both for the upcoming fall registrations.

MOTION: To ACCEPT Park Director report as presented

Bagdikian moved/Leach seconded/VOTE: In Favor: Unanimous

d. Office Staffer Retirement-

Mary Lou Morell will be retiring after 18 years of service to the department. Permission has been granted by the First Selectmen for her to stay on to train the new staffer. Currently conducting interviews of five candidates, the second round will take place the week of June 8th.

Abbe Road Soccer Complex/Broad Brook Pond Park/East Windsor (Reservoir) Park/Pierce Memorial Park (Windsorville)/Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborne Field) Park:

No discussion this evening.

CORRESPONDENCE:

A Thank You Note was received from the Five Corner Cupboard for the food donation of 52 pounds of groceries received at the Town East Egg Hunt event.

MISCELLANEOUS:

None

APPROVAL OF BILLS:

Bills were approved by Commission Simpkins.

ADJOURNMENT:

MOTION: To ADJOURN meeting at 6:33 p.m.

Simpkins moved/Leach seconded/VOTE: In Favor: Unanimous

Respectfully submitted,

Mary Lou Morell
Recording Secretary

