

**EAST WINDSOR BUILDING COMMITTEE
EAST WINDSOR, CONNECTICUT'**

MINUTES OF JUNE 19, 2014 - SPECIAL MEETING

I. TIME AND PLACE OF MEETING

The meeting was called to order by Chairman Al Rodrigue at 5:30 p.m. at the East Windsor Town Hall meeting room, 11 Rye Street, Broad Brook, CT.

II. ATTENDANCE

Present: Chairman Al Rodrigue, Jim Borrup, Skip Kement, Dick Pippin, Joe Sauerhoefer, Tom Stremper and Jim Thurz. Also present were Denise Menard, First Selectman; Len Norton, Town Engineer/Director of Public Works; Richard Labrie of Futures Education, Consultant to the East Windsor school system; and Chris Stickley, Construction Manager, of CREC.

III. ADDED AGENDA:

Upon **MOTION** by Mr. Sauerhoefer; Seconded by Mr. Thurz, it was **VOTED:** to add Fencing Project at Police Department as an Added Agenda Item as 3. under New Business.

In Favor: Unanimous

IV. PREVIOUS MINUTES:

One correction was pointed out: Page 2, first line should read: the budget was **\$3,770,000....**

Upon **MOTION** by Mr. Sauerhoefer; Seconded by Mr. Pippin, it was **VOTED:** to approve the minutes of June 11, 2014 as corrected.

In Favor: Sauerhoefer; Pippin; Rodrigue; Borrup; Thurz;

Abstain: Stremper

V. UNFINISHED BUSINESS:

- 1. REJECT ALL BIDS FOR BROAD BROOK MODULAR PROJECT AND RE-BID**

Mr. Labrie presented the Committee with update. Plan is to rebid early in the next school year to allow early spring building of the four classrooms on the south side of the Broad Brook School. The demolition of the current portable classrooms and construction of the replacements would then be done immediately at the close of school in 2015.

Upon **MOTION** by Mr. Sauerhoefer; Seconded by Mr. Pippin, it was
VOTED: to reject bids due to bids being too high and to rebid in the fall.
In favor: Unanimous

VI. FINANCIAL

None

VII. NEW BUSINESS:

1. ESTABLISH PROCEDURES FOR REVIEW OF BIDDING PROCESS FOR TOWN PROJECTS INCLUDING SCHOOLS

Chairman Rodrigue stated this is beginning to be a sore subject. Bidders should not be hand-picked. Specifications should be done and given to bidders, not the reverse. Mr. Norton pointed out that Town policy is that any town project over \$25,000 must be done with sealed bids. Mr. Thurz suggested that the Building Committee should begin review at the scope of work stage of a project. Chairman Rodrigue stressed his goal is to get the best value for the Town so as a Committee that is what we need to do. Mr. Sauerhoefer suggested this be postponed to the next meeting to receive additional information from the Selectmen.

2. DISCUSSION ON SUBCONTRACTORS' CONTRACTS

Mr. Norton proposed gathering a "preferred vendor" list for services such as electrical, heating. He would like to do Request for Proposals for the services then create a list of vendors. It would create more flexibility. The Committee agreed that is a good idea and told Mr. Norton to move forward with the process. It was agreed that Requests for Proposals would be requested through contact with contractors and advertising.

3. FENCING PROJECT AT POLICE DEPARTMENT

Mr. Norton explained that the fence at the police department needs to be replaced. He explained that the parking area needs to be more secure. The project is approximately \$17,000 and Mr. Norton asked if the Building Committee wants to be involved in the project. The Committee said this was more of a Public Works maintenance project that does not need Building Committee oversight.

VIII. INFORMATION

None

IX. TOPICS FROM THE FLOOR:

Jim Richards asked what happens if bids come in too high again. The Committee thought the project will be reviewed to see if any cost savings can be found. Discussion ensued regarding the need to look at a plan for building new schools. Mr. Richards thanked the Committee for answering his question.

X. PUBLIC PARTICIPATION:

No one asked to speak.

XII. ADJOURNMENT:

Upon **MOTION** by Mr. Sauerhoefer; Seconded by Mr. Stremper, it was
VOTED: To adjourn at 6:26 p.m.
In Favor: Unanimous

Respectfully submitted,

Marlene Bauer
Recording Secretary